Work group meeting, second Tuesday of the month, from 1:30 to 3:00 p.m. Online location date and times are listed online. Welcome to attend other work group meetings if you are interested in attending any other meeting.

Some schools needed to update their information. This information is used to help with program alignment. What does each campus site offer? This information should be used to benefit student's needs. It should help students find the best fit. One of the AEBG objectives is to improve communication throughout the consortium. This will be valuable in marketing as a consortium. It will also help us to see where the gaps are and where programs needs to be added.

Workgroup accomplishments as a workgroup

-Writing Pathways (pathways chart, alignment of writing courses)

-Presentations from past conferences (MaryAnn will provide this to Sage)

-Fall conference (send directly to Sage) PowerPoint presentations (needed by January 20th)

This information will be presented to the Steering Committee. This will also help recruitment for others to join the workgroup.

OTAN Materials-technology and our role in the classroom. BP has used a lot of OTAN material. Rowland also uses OTAN. Rowland had a meeting and they showed the staff how to use Google search.

Use some free resources in the classroom that can be used individually. There are other resources that OTAN can meet.

Technology and Distance Learning Symposium offered for $25, March 10th and March 11th. MaryAnn will be attending and will come back to the workgroup to share out what was learned.

Suggests that sites or apps that we've used. Demonstrate and try it in the classroom and see if it works. Mt. SAC uses TEDTalk, YouTube Videos and Khan Academy. Bassett suggests students download dictionary and thesaurus or ESL students Google Translate. Mini in-service to the group to the work group. Districts will come back with a tool that is used. Rowland, Bassett and Mt. SAC (2) will present at our next work group meeting.

CALPRO Professional Learning Communities (PLC) Institute- Seminars are coming up and focus on PLC. Workshops and Trainings that will be offered in BP. Sage and Ryan will be a hub for the consortium. CALPRO will send out a representative to come out and conduct a workshop. They receive funding to do these trainings. They have a whole list of topics online and Ryan will make arrangements to make the workshop available on site. They have an ongoing series on PLC.

Tools that students can use at home to be prepared for the class the following day.

Development and Implement technology into instruction.

MaryAnn will send out the agenda as well as contact BP and inform them what technology we will need to do our presentations.

California Adult Literacy Professional Development Project website has online trainings that you can participate in. They are a major resources. Its research based. They have a list of topics and bring them to the group. What are our priority topics we can focus on? Starting in February, pass out the needs assessment, bring it back. They can be integrated into the conference.

Do we need to do a needs assessment to narrow down the focus?

What do we need? Start off with simple things. Being technology savvy. What framework do we want to adopt? We can look at what is already in place and start from there. This is how we see technology used in the classroom. How do we want technology to influence in our classroom? Digital citizen: want to ensure that we serve as a gate keeper for our students, are you being safe, are you protecting yourself and your identity. That's what we should be concerned about our students. We want to set them on the right path. How are we going to use it and how are our students will use it. What is important that our students need to know about technology? Digital citizen, ensuring safety, then moving onto Digital etiquette and knowing how to be critical thinking with online resources.

Homework: Research on what does it mean to be a good digital citizen, what does it mean to have digital etiquette and how do we want to teach our students to be critical thinkers when using online resources.

Next meeting: Report out on homework from all workgroup members. Diana's will review basic common sense digital information. Demonstrations: Four presentations.(Norm: Google, Alex: Dictionary, Diana: GapMinder and EMarieTimeLine and Mary Ann what we've used in the classroom).

Next Meeting Tuesday, February 14th @ 1:30 p.m. at Baldwin Park.